

Port Norris Historical Society
General Meeting
January 14, 2014

In attendance: A. Baum, R. Berry, V. Campbell, R. Cobb, J. Hickman, L. Hoffman, C. Ore,
S. Ricci, R. Smith

The meeting was called to order by Rachel Cobb in a warm building. We are very grateful to Guy Chamberlain for the materials and his time to hook up the new gas heater. Thanks Guy, good job! Also thanks to Dick Smith for sweeping the floors and to Dick and Pat Smith and Robin Berry for helping at Bayshore in December. It was noted that we do not wish to be located in the sheds again.

The minutes of the December meeting were presented as e-mailed. Discussed problem with Liz and Joanne opening the document. Rachel will address. Motion : G. Campbell, second: S. Ricci. Approved. Will be posted on web-site.

Treasurer's Report: As of 12/31/2014, Balance to General Fund is \$7490.51
Capital Fund total 3406.57

Approved by committee. Full report on file with minutes.

Discussed window funding. Dick will request a breakdown from Plowman's for the front windows. Need to find the cost of each of the front windows to see if all the windows have been paid. Motion to approve with thanks by R. Smith, second by S. Ricci, Approved. Discussed balance after all payments.

Change of Trustee: Joanne Hickman has been named trustee to replace Ed Adams. This necessitates a change in one of the second signers of the checks. Liz will obtain the proper paper work from the bank. Motion by R. Smith and seconded by G. Campbell to approve report and arrange for Joanne to be a second signer on the checks.

Fund Raisers: Discussed profits from each of the major fundraisers. Books have been very profitable. In total the books have brought in about \$5000. Keep 5 of each of the scrapbooks for functions. Both Legends Dinner and Chili/Soup Dinner have raised between \$1500 and \$1900 . Rachel mentioned putting together a cookbook as a fundraiser.

Memberships: There are 14 three of which are the 3 free legends. Members signed up for 2014.

Rachel submitted the bill for Pyott's work. It has been reduced due to poor work on back step. Balance is \$945

Correspondence: Thank you mailed to President Jeff DuBois, So. Jersey Gas Co.
Other e-mails discussed. Rachel has a box of pictures that she got from Steve and Donna. Since she doesn't know who to credit, she wrote a disclaimer for the web-site. This should cover us under any circumstances. If she knows who to credit, she will.

Alvina read e-mails inquiring about family members.

Cellphone Tower Letter: It was determined that the letter was sent to us in error. They thought we owned a tower.

Old Business:

Window memorial plaques: Rachel's plaque has not arrived so we cannot make a judgment on the finished product. Alvina to send the wording we have so far to Rachel for set up. We can begin to get final approval in any case.

Soup Dinner Plans: Tickets are here and Dick Smith distributed. We will have a meeting especially for dinner arrangements if necessary. Dick will arrange. Please keep track of the names on each ticket that you sell. Dinner will be March 15th this year.

Discussed purchasing trays and warming trays : Need 30/ 40 trays (14X18). Rachel will check on line for cheaper serving trays. Approval given for Joanne to purchase warming trays. Have take out station.

Building:

Dick has found a man, Danny Garrison, to repair the section of the floor in front of the front door as well as a new wooden ramp for \$700. When it is completed, someone will donate \$250 cash anonymously. Motion to go ahead was made by G. Campbell with second by J. Hickman. Approved. Also discussed a strong safety (head light) glass for the front doors and transom. Ginny will get an estimate.

Six persons have given Dick estimates on the roof. They will be submitted along with this year's request for a grant to SJI. They range from \$12,000 to \$23,000.

In conjunction with the heater work that Guy Chamberlain did, we discussed a way to thank him. Decided to write a thank you on one of Rachel's cards and enclose tickets to the chili /soup dinner for his family.

Grants:

Dick, Ed and Alvina will work on the SJI grant. Alvina will attempt to fill it out online. It is due before February 12th. Ed will take a picture of the heater to enclose as well.

Grant writer:

Robin wondered if we are looking for a grant writer. A teacher of hers made it known that she does write grants. We would like to have more information. Robin will inquire.

Collections Committee:

It is time to have a collections committee to begin to catalog the artifacts that we already have as well as sort them out. Robin Berry will chair. Need tubs to begin to sort our items. Dick is willing to purchase and pick up the tubs. Approval moved by A. Baum, second, S. Ricci. First meeting is set for January 31 at 9am for anyone who can help.

Grace Carrichner has linen items for us to go through to see what we want and donate the rest.

A Richard Bartholemew made copies of pictures but then asked Rachel for a piece from her to cover the \$50.00 cost. Lesson learned that none of us makes a commitment without input from the committee.

It was noted that the 2014 Budget must be established. Liz will work on that for presentation to the Finance committee.

Rachel reviewed presentation for Waterman's Memorial Meeting at Bayshore Center 1/24/2014. She was very involved with the graphics and visual presentation. Our committee was on board.

Ginny reported that Pat Moore has volunteered to help us with the organizational information. She also wishes to join our Society.

Print order: Business cards, membership cards, thank you notes with logo that will fit in a small envelope. Some printed with thank you and some not for general purposes. Rachel will see to it.

Rachel wants to use Port Norris Picking to set up flyers for second Fridays ,etc.

There being no further business, the meeting was adjourned.

Alvina Baum, Recording Secretary