

The Port Norris Historical Society

General Meeting

October 9, 2018

Attending: A. Baum, E. Bernhardt, V. Campbell, R. Cobb, G. Guidera, F. Hickman, J. Hickman, L. Hoffman, M.L. Lacotte, J. Massey, J. Robbins, P. Smith, R. Smith.

Meeting called to order by President, Rachel Cobb. She welcomed Joan Robbins as a new member to the PNHS.

Review of Meeting Minutes: There being no additions or corrections, a motion to approve minutes was made by Faye H., seconded by Ginny C., and approved unanimously.

Treasurer's Report: Faye reported we received two monetary donations – one from Pat Moore and one from R. Stuart Polhamus, in lieu of attending Legends Awards. Motion to approve the treasurer's report made by Joyce M., seconded by Pat S.; approved unanimously.

Donations: Faye reported we received another donation from Donna Bailey in memory of her mother, Gertrude Bailey.

Correspondence: Alvina B. informed the members of correspondence from the IRS, which will need our attention.

By-Laws Amendments – A special Board meeting of the PNHS was held on Tuesday, October 9, 2018 at 6:30 pm, prior to the regular monthly meeting for the purpose of discussing and voting on two amendments to the By-Laws. President, Rachel C. introduced the two amendments, providing explanations and discussion prior to voting by the general membership.

Amendment to Article IV, Section I - Purpose: to increase the number of Trustees from five (5) to seven (7).

Discussion ensued with Rachel explaining that as our membership has increased, thus, the need to consider the addition of two trustees. It was noted that before elections, members should know how many trustees are elected each year. John Hickman's term, which was to fulfill the unexpired term of JoAnn H., will end in December. The term of this trustee is a two (2) year one. A motion to add Amendment to Article IV, Section 1 increasing the number of Trustees from five (5) to seven (7) was made by John H. and seconded by Eileen B.; vote was unanimous.

Amendment to Article IV – Purpose: Creation of the position of Honorary Trustees which shall be noted as Section 2 and shall read as follows:

It shall be the decision of the Governing Board to invite a current sitting Trustee to transition to an Honorary position. The decision shall be made by a full vote of the Board. This shall be a life-time position or may end at the request of the individual.

An Honorary Trustee shall convey an ongoing relationship with the Board, and that person shall continue to serve as an ambassador of the organization.

Honorary Trustee shall have no fiduciary responsibilities, shall not be required to attend meetings, not count toward a quorum, have no voting power and may be excluded from executive sessions of the Board. The Honorary Trustee shall act as a representative of the institution when desired by the Board, and can serve as a valuable source of wisdom and institutional memory.

Pres., Rachel C., explained the reasoning for adding this amendment to the By-Laws. There are times when it may become necessary to change the status of a Board member to one of Honorary Trustee, but we need an amendment in order to make the transition official. Gloria G. made a motion to add Amendment to Article IV, Section 2 to the By-Laws, seconded by Pat S.; vote was unanimous. Rachel thanked the By-Laws committee, Gloria G., Ginny C., for working with her to have our By-Laws updated.

Committee Reports:

Collections: Pat S. distributed copies of a Collections Review / Organization chart. She suggested this chart be used to determine the value of any donated item made to the PNHS and to assist in deciding if the item should become a holding of our organization. This chart would provide documentation for the status of any donated item. Rachel confirmed to Pat. S. the PNHS does have a mission statement and is available on our website. Rachel has been building the collections on-line, including posting the collections' policy. She has been adding to the website as donations arrive. Robin B. will continue to take in the donations and send letter to donor. Rachel has photographed all of Dick's tins. Accession numbers will be assigned to each item, using the initials of the donor, the year and the number of items. Pat S. recommended a committee of five (5) people to serve, meeting monthly to begin the collections cataloging process. She would like permission to select a committee for completing the collections documents. Rachel D. of the Bayshore Center offered

to be a member of the committee and serve as an advisor. The four bears drawings by Chilli McConnell are being appraised by Carl. A motion was made by John H. and seconded by Gloria G., with voting be unanimous.

Membership: Ginny C. – Joan Robbins joined, bringing our total to 77 members and holding. The September meeting had a great turn-out for John Laws book signing, with Janice L. selling several copies of his book.

RSVP of Cumberland County – Faye H. needs a copy of driver's license with the completed Volunteer Application form. The written documentation of monthly volunteer hours should include a brief description of services provided. Discussion that a log sheet could be created to assist with documenting of hours was met with approval. Rachel will email to all.

Welcome Committee: Pat S. and Faye H. reported they visited two new families in town. One family lives on Bacon Street and one member of the family is a minister in Bridgeton. The second family visited has moved into Dominic Capaldi's home. Pat asked for new and updated information from area organizations, facilities, etc. to include in the welcome bags.

Cookbook: Eileen Bernhardt, Robin Berry, Gloria Guidera, and Rachel Cobb continue to work on the getting the cookbook ready for printing. Joan Robbins provided new pictures of her husband, Dave, and a couple of recipes. Rachel has contacted Linda Keller. Gloria is editing the typed printed materials. We have received two ads for the cookbook: Hoffman Funeral Home and Brewster, Inc.

Chamber of Commerce Meeting: Sam Ricci brought a picture of the new Chamber sign. A check for one-half the cost has been sent to CS for the sign. Two slots are still available on the sign. Seth proposed a Chamber booklet containing photos and accomplishments of the Chamber for public relations. The Chamber By-Laws and Articles of Incorporation have been approved. Signatures will be applied at the Oct. 16th meeting. Quotes are being requested for Directors and officers' liability insurance. Thomas Heist and RV Nuccio. Community Clean-up is Nov. 17th, with the road to be determined. Business to Business assembly meeting on Nov. 16th at 6:30 pm at the Alpaca Farm. Members are asked to bring munchies and items for door prizes. Meghan attended an event about South Jersey not getting a fair share of school funding. Next meeting is scheduled for November.

General Business:

Plastic Bags – Officially, Oct. 1st is the final day for collection. Pat states we are close to our goal, based on the number of bags they have stored. We should continue to collect bags after Oct. 1st, as Mauricetown Historical Society is collecting bags. Sam R. has been taking bags up to his farm for storage purposes. John H. has a dump trailer that can be used to transport the bags to the collections site at Acme.

Scarecrows – Members will join with the Commercial Township Senior Center on October 25th at 10:00 am to make scarecrows for display on Main Street in Port Norris for a second year. The seniors will be painting pumpkins that same day. Rachel has made 15 new wooden support frames. Bring any old clothes, hats, gloves, etc. that day. Susan Zipper, who has a new business tiling tables, has been invited to join us. If you would like to stay and

have lunch, please let Cindy Tawes know. The township has approved and will hang up the scarecrows on the poles.

Building: An estimate of \$2800 was received for installation of dry wall of the ceiling. There was a question whether insulation was included in the quote. A drop ceiling was also discussed. Voting was delayed until Dick S. is in attendance and can clarify the installation concerns. In the future, two ceiling fans and a pendant light down the middle of the ceiling will be installed. Rachel C. saw ceiling fans with a center light that resembles a ship's light at a cost of \$179.00 at Lowes. Track lighting would be on each side of ceiling.

Rachel presented three options for the floors in the bathroom: (1) 12-inch crack and peel tiles; (2) linoleum in a wooden grain at a cost of \$.89 per square foot; (3) laminate flooring in distressed wood, gray boards, or Pergo Mediterranean tiles patterns with prices ranging from \$1.89 to \$2.29 per square foot. There was a question concerning the pattern match when installing the flooring. A motion was made by Eileen and seconded by Ginny to select the Mediterranean grey stencil laminate flooring at a cost of \$2.99 per square foot, with the option to revisit the motion if cost and time of installing the tile pattern flooring would be too impractical.

Legends Dinner – Faye H. gave an update on reservations with a total of 84 people replying before tonight's receipts. Liz H. is hoping for 150 people attending. Ginny C.'s husband has designed and will print cards for the Legends families' tables. She reported that she contacted the City of Millville to pursue the possibility of obtaining a license for having a 50-50 at the event.

Ginny suggested it would be too expensive for the amount of profit we would make. The \$100.00 application to apply for the NJ State gambling license to hold a 50-50 is an extensive amount of paperwork with too many regulations. In addition, we do not have enough time to complete the application and receive a license for this year. We would also have to apply for the 50-50 to the City of Millville. Ginny will be unable to attend the legend event do to a family obligation. Mary Linda L. and Pat S. will help the day of the event. Ginny will meet with members on Oct. 25th at the PNHS building, after the scarecrow making, to organize and box up the donations. Colored squares of paper will be used for the menu choices at the tables. Rose Ann will be selling the PNHS items at the Legends event. It was suggested to arrive for set-up at approximately 9:30 am on Nov. 3rd. Rachel reported that an unofficial, informal vote was taken to decide to purchase two awards for the Ricci family with individual names on each plaque. Although it is one award, there are two separate families involved. All seven plaques have been ordered at a cost of \$210.00, including \$10.95 for the plaque for the statuette.

Other Business comments and concerns:

Walt Rudolph passed away at the age of 101 years old. He was one of our legends honored a few years ago.

The first Community-wide yard sale will be held on Saturday.

There is no fee for tables. It is to be held at the Charles Sheppard Center in Haleyville. We may want to think about participating next year.

At the November meeting there will be nominations for officers, and additional trustees with voting at the December meeting.

Meeting was adjourned by Rachel C.

Mary Linda Lacotte, Assistant Secretary