

The Port Norris Historical Society

General Meeting

February 12, 2019

**Attending:** E. Bernhardt, V. Campbell, R. Cobb, G. Guidera, F. Hickman, J. Hickman, L. Hoffman, M.L. Lacotte, J. Lacotte, J. Massey, S. Ricci., Amy Robbins, P. Smith, R. Smith.

Meeting called to order by President, Rachel Cobb.

**Announcement:** Condolences were expressed to the family of Norman Robbins, a life-long resident of Port Norris. He was a brother to Eileen B., father-in-law to Amy R., and uncle to Robin B. Services will be Sunday, January 17<sup>th</sup> at 1:00 pm at the Mauricetown Gunning Club.

**Review of Meeting Minutes:** There being no corrections, a motion was made by Joyce M., seconded by Dick S., and approved by a unanimous vote.

**Treasurer's Report:** Faye reviewed the receipts and disbursements for the month of January, noting the \$100 payment to the Port Norris Fire Co. for an ad on their placemats.

**Donations:** Faye noted the two donations already stated on the January treasurer's report.

**Correspondence:** Rachel had another conversation with Dawn Harpester from Altoona, PA. She shared a few photos of Becky Meredith and of Shellpile and Bivalve which she received from Dawn H.

Faye received invoices from Chamber by the Bay for annual membership dues (\$25.00) and Cumberland Fire Protection for inspection/testing of fire extinguishers (\$38.00). These are budgeted items, no motion needed.

### **Committee Reports:**

**Collections:** Pat S. reported she met with Rachel C., Joyce M., and Faye H., for the purpose of coordinating the item's in Robin's records with items Rachel C. has saved on her computer files. Rachel C. has scanned the "Deed of Gift" book onto her computer, so that there is a duplicate copy of all holdings on file. Rachel is going to set up files for sharing. It was noted there are many items with no paperwork. Many items were stored before we started a collections record. During the discussion, it was suggested that a definitive, detailed description should be completed when a donation is received. This will be helpful with identification and location of items.

Joyce relayed a recent conversation she had with Sharon Sutton. In memory of their father, Walt Rudolph, Sharon and her family are making a memorial donation of a working grandfather's clock from his collection to the PNHS. Sharon asked that a memorial plaque be placed with the clock. Dick made a motion to purchase the plaque. They will keep the clock until construction work has been completed.

**Membership:** Ginny C. reported we have 61 current members for 2019. Membership dues for the new year will continue to be collected. She sent a mug and a cap to Dominick Capaldi, a past Legend and trustee and a benefactor, who has moved to the Villages in Florida.

**Welcome Committee:** Pat and Faye distributed “welcome bags” to residents, Jaime Felmey and family, at a house on the corner of Main St. and Temperance St. Also, bags were given to a man living in Guy Chamberlain’s house, as well as a missionary family from Oklahoma/Africa who are staying at the parsonage.

**Chamber of Commerce Meeting:** Sam R. reported the Chamber sign is up; there are two spaces available for businesses to advertise. There seems to be more interest in the Chamber. On the agenda is to get the word out to hold events with the river and the bay. If interested in a Community Clean-up Day, the organization must notify the township and complete a form. Seth B. is working with the current website – domain at Bayshore. Rachel C. stated we need to include a phone number on the website. She volunteered to use her phone number as there is no phone at the building when the site is updated. Haase’s Soft Shell Crabs is a new Chamber member. Next meeting is February 19<sup>th</sup>

**Cookbook/Newsletter/Note Cards:** Rachel C. reported there will be no more edits once a photo on page 64 is fixed. She is ready to sign off on the cookbook. An order has been placed to print 200 books at an additional cost of \$392.00; the business ads paid for the other \$392.00 (one-half the cost of printing the cookbooks).

## **General Business:**

**South Jersey History Fair** – Rachel relayed information regarding the Gloucester County Historical Society's plans for the fair event on June 8<sup>th</sup>. Julie Gandy said the Mauricetown Historical Society, is going to share a booth with Civil War group. It was suggested we consider sharing a booth with Bay Shore or another organization. The cost of a booth is \$50.00. Rachel is going to follow through with the historical society to get additional information.

**Legends Dinner** – Mary Linda L. reported the meeting which was scheduled for Monday had to be canceled due to inclement weather. She will contact Sarah Banker at the NJ Motorsports Park to set-up a new date in March. The deposit and date are set, just need to work out details.

**Veterans' Memorial Park** – Dick reported he is working with the Port Norris Fire Company to collect plastic bags to attain the goal of placing four benches at the park. A black brass plaque (4"x2") with gold letters for the PNHS bench will be ordered at a cost approximately \$30.00. Dedication ceremonies will be scheduled for spring, possibly early in May. Members were asked to continue to collect plastic bags.

## **Building** – Locks/Lights with Fans:

Dick reported that John H. removed the key tumblers out of the doors and replaced them with a thumb-type tumblers. All doors are now keyed alike, including the front door. Rachel receives email from the security company when the door is unlocked and she would like to identify the key fob numbers. Mike Vizzard is installing boxes for a ceiling fan light; we will need to shop for lights upstairs. Dick gave Mike a key for the new locks.

**Bathroom:** all fixtures have been purchased. Steve Shavelin is volunteering his services, coming soon to determine what needs to be done for installation of fixtures.

**Year in Review** – Rachel stated the 2018 newsletter has been printed and was distributed at the meeting.

**Grant** – Gail Penven has received another grant through her church, in the amount of \$250.00, to purchase supplies.

**Other Comments and Concerns:**

**Commercial Township Community Calendar** – A copy of the 2019 township calendar was circulated, followed by a discussion that the PNHS meetings/information were not included on any pages. It was decided to contact Commercial Township personnel responsible for the calendar information prior to next year's publication, sending a photo and asking that our meeting dates/times appear on the monthly pages.

**Mauricetown Historical Society** – Dick S. was contacted and asked if we would like to sell food for the 2019 Holiday House Tour. It was the sentiment of all present to decline the offer, noting the amount of time spent, uncertainty of weather and its impact on our profit.

**Trailer** - John Hickman found a used storage trailer, approximately 6ft. 10 in. x 7 ft. tall., at a cost of \$1700.00 The enclosed trailer will

be used for holding supplies for the soup dinner, which are now stored upstairs. For security reasons, the trailer will be stored at a PNHS members home, not at our headquarters. A motion to purchase the trailer was made by Eileen B., seconded by Joyce M., and approved by a unanimous vote.

**Stationary** – Rachel informed members of an online sale on envelopes that are used for our Legends Awards mailings. The cost is \$53.00 (\$49.00 plus tax) for 1,000 envelopes. Usually, we purchase 110 envelopes for \$14.00. Also, new note cards (some are blank) were printed for Ginny and Alvina.

Meeting was adjourned by Rachel C.

Mary Linda Lacotte, Assistant Secretary