

Port Norris Historical Society  
May 14, 2013  
Governing Board  
6:30pm

Present: Ed Adams, Alvina Baum, Robin Berry, Eileen Bernhardt, Rachel Cobb, Liz Hoffman, Sam Ricci, Dick Smith,

Meeting of the Governing Board was convened specifically to act on a letter from Steve Moore received April 22<sup>nd</sup>. The items that Steve Moore had donated to the society have been returned to him. One item was in dispute. The item has been located and returned. Motion was made and seconded that the minutes show the letter to be unfounded and without merit. Approved by unanimous vote. Adjourned.

General Meeting  
7:00pm

Joining the meeting : Kelli Adams, Rev. E. Barnes, Joanne Hickman

The weather has warmed enough so that we were able to meet in our building for the very first time although our ownership was toasted in February. President Rachel Cobb presiding.

Rachel spoke about the importance of storing all the documentation and pictures for the society on the website. Minutes are already placed on the web-site each month. Web storage is secure and we should begin this summer to archive and digitally back up all that we have. Liz has sent thank you notes to anyone who donated anything to her for the society. Thanks to Rachel for buying a podium and donating it to us. We can keep the gavel inside . We also have a school desk and chair that Dick bought at a yard sale as well as a leather chair. Suggested looking at Cedarville to check out how they have displayed their things as an example when we get there.

Meeting minutes of April meeting should have included Ginny Campbell in attendance. Minutes of the April meeting were approved as e-mailed. Minutes of the dinner review were approved as e-mailed. Minutes will be posted on the web-site.

Rachel will not be traveling this summer after she returns from Norway. She will be home for Bay Day. We can establish work days during the summer for sorting the items that have been donated to us.

Treasurer's report:	General Fund Total	\$5537.21
	Capital Fund Total	\$2399.80

Report on file with original minutes.

Motion made and seconded to accept treasurer's report.  
Have the takeout containers we borrowed from the Fire Company been replaced? Contact the firehouse to see where we need to get the replacements.

Committees:

By-laws have been reviewed and only need to be clarified for terms of office.  
The addendum will address current terms of office. Rachel took over one year on Dom's term.  
We will adjust so that the President and Secretary will be elected in the same year.  
Vice President and Treasurer will be elected in the staggered year. Elections to be done by nomination process.  
Motion to accept by-laws with the addendums. No term limits at this time. Passed unanimously.

Old Business:

Building:

Gas Line- The Gas Company is working in town. Although there are new gas lines installed, there is a waiting time to be connected. Ed will follow through to be sure that we have service by the fall.

Windows- Plowman's came and measured all the windows. They are certified to deal with lead paint. The quote is for \$450 per window. They are energy efficient with matching grids, one half screen and capped with PVC.

There is a \$65 fee per window for lead removal. They will do a minimum of four windows at a time.

Suggested selling memorial windows by donation for \$550 each which would include the cost of a plaque.

It was noted that the rush in getting the estimate was due to working on the 1772 Historic Restoration Grant.

It is a matching grant. It was due by May 1<sup>st</sup> and was received and accepted. Dick Smith got a call from a rep who will be here to look at the building on Thursday. Dick and Alvina will be at the building to walk through with the woman.

Thank you so much to Anna and Liz for their hard work on the financial page of that grant.

Thank you Kelli for printing the Certificates of Appreciation for persons who helped with the soup and chili dinner. Dick will put them in frames and give them to recipients. Check has been sent to the Fire Company.

Port Norris Middle School Graduation- the date of the graduation is Jun 17<sup>th</sup>. Rachel and Alvina will attend. Alvina check with the school for name of recipient. Get \$50.00 check at June meeting.

Facebook update:

Rachel and her sister are continually updating the Facebook banner seasonally to keep it fresh and to consider the marketing aspect. Port Norris Methodist Church web-site has been linked to our church history page. Still need more information on St. Anthony's. Rachel will contact other societies by letter to ask that they link us to their sites.

Fund raising ideas: Have people donate to a memorial window for Paulie, senior center, towns people, many may donate.

In the fall season of next school year, run a contest to have kids design a new package for Coffee Jones coffee. Perhaps three or four designs could spark interest and sales.

Publish cookbook with local recipes. Barbara Adams has a lot of recipes.

World War II books are in the works.

Dick Smith has been working with Pat Bradway and would like authorization to publish. It was moved and seconded to allow them to have the funds available to print the book as needed. All approved. Target date is ASAP but definitely for the Legends Dinner.

Legends Dinner: Waiting for confirmation of November 10<sup>th</sup>. Alvina will see Irene Decker. Liz has called Stacy to verify date. Nominations for 2013 so far are: Paulie Chamberlain, Dave Robbins, Duck Taylor and Barney Hollinger. We should vote at the September meeting.

New Business:

Rev. Barne's 35<sup>th</sup> Anniversary Celebration at his church will be on Bay Day. We do have the invitation and are sorry about the conflict. We congratulate you. We would like to mark the occasion in some way. We will discuss among ourselves.

Robin suggested a Memorial for our men lost at sea. With the recent loss of another young man, the issue is in the very much on the hearts and minds of all in the area. It might be good on Main Street. We could work on that during the winter months. Again, requesting outside donations for funding.

Bay Day: New name will be Bay Shore Center at Bivalve.

We will have space in sheds 23/24. We will also have a table in front of the building and have the door open from 10:30a – 2:30p. Ed will help Alvina set up here and then go with Joanne to Bivalve. We will plan to walk in the Parade with four people carrying the banner. Rachel will submit the form. There were uniforms borrowed from Rachel's sister but it was decided not to use them this time. Discussed using Robin's convertible. Joanne will bring supplies for coffee. We will use the small packets to use them up. We will have the usual items for sale. Mugs, coffee, scrapbooks and have the donation box down there. Be sure to get vendor passes for parking. Schedule: Set-up Joanne, 1-2:00 Rachel, 2:00 -3:00 Alvina, 3:00-4:00 Sam, 4:00-5:00 Robin, 5:00-6:00 Eileen. Ed will help break down and pack up. Rachel will donate some cards to sell for \$5.00.

There being no further business, the meeting was adjourned.

Post adjournment, the decision was made to allow Joanne to purchase additional chairs because there was a deal to buy five and get one for free.

Alvina Baum, Recording Secretary